



P.O. Box 2274 Ogunquit, Maine 03907  
207-361-1000  
207-361-2122 (fax)

Group Registration Form

Group Name: Design Management Institute Fall Meeting

**Please Enter-**

**Arrival Date:** \_\_\_\_\_ **Departure Date:** \_\_\_\_\_

Reservation Deadline is September 5, 2008. We reserve the right to release any unused portion of the rooms blocked for the group, for the sale of the general public after this date.

Package Rates: -please check one for reservation  
\_\_\_\_\_ Single Occupancy Room Rate of \$290.00  
\_\_\_\_\_ Double Occupancy Room Rate of \$400.00

Package includes one night's lodging, breakfast, lunch, dinner.  
Taxes, service charges and gratuities will be applied at check out.  
Package rate is per room, per night.

Package rate is offered 10/5-10/8/2008.

Guest Name \_\_\_\_\_  
Share with \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_  
Email \_\_\_\_\_

Deposit Information:

A deposit of \$290.00 and this completed form are required to reserve your requested room. We require a deposit on all reservations with in seven (7) days. The reservation will be cancelled if the deposit is not received within this time.

Payments accepted for deposits are MasterCard/Visa, American Express and Discover credit cards, and company/personal checks. Credit card payments will be processed upon receipt of this form.

Card Holder Name \_\_\_\_\_  
Credit Card # \_\_\_\_\_  
Expiration Date \_\_\_\_\_

Cancellation Policy: Deposits (less a \$25.00 processing fee) are refundable only if we are notified in writing fourteen (14) days prior to scheduled arrival. If reservations are made within 14 days of arrival, deposit is non-refundable. There are no refunds for late arrivals, early departures or any unused portions of packages.

Online Registration: [www.cliffhousemaine.com/attendees](http://www.cliffhousemaine.com/attendees)  
User Name: DMI Password: Oct08