

**International Conference on Managing Design
in Global Environments, 30th Nov. 2007**

**Ibis Ambassador Seoul
RESERVATION FORM**

You may download the Hotel Reservation Form and send it the hotel of your choice by fax or email. If you have any changes regarding your hotel reservation, please inform the hotel.

***Hotel Contact Detail:**

Shi Won, Roh Tel. +82-3011-8105 / Fax. +82-2- 3011-8003/ Email. ibissl2@ambatel.com

. PERSONAL INFORMATION

*Gender <input type="checkbox"/> Male <input type="checkbox"/> Female		*Title <input type="checkbox"/> Dr. <input type="checkbox"/> Prof. <input type="checkbox"/> Other _____	
*Family(Last) Name		*Given(First) Name	
*Job Title	*Department	*Affiliation	
*Tel (Please Include Country & Area Codes)	*Fax (Please Include Country & Area Codes)	*E-mail	

. ROOM REQUESTMENTS

ROOM TYPE	ROOM RATE	NO. of ROOMS
Double / Twin Room	KRW 105,000 (Sun - Fri)	
	KRW 95,000 (Sat)	
<ul style="list-style-type: none"> ▪ All mentioned room rates are subject to 10% VAT only for Korean. ▪ Breakfast is excluded and the price is KRW 11,000 per person. (subjected 10% VAT) ▪ Check-in time is 12:00 and check-out time is 12:00. ▪ Rooms may not be guaranteed for early arrival or late check-out and they are subject to availability. ▪ The hotel of your choice will send you a confirmation slip within 3 days. 		
*Check-in Date		*Check-out Date
*Special Request		

III. PAYMENT INFORMATION

Please charge to my VISA Master AMEX

Card No: _____

Expiration Date (mm/yy): __ __ Card Holder's Name: _____

Reservations must be made by 10 November, 2007 and guaranteed by credit card.

IV. GUARANTEE and CANCELLATION POLICIES

Deposit of one night's stay is required to confirm your reservation. Cancellations must be sent to the hotel. Cancellations can be made up until 3 days prior to arrival without penalty. Cancellations made less than 3 days prior to arrival date will be subject to 1 night's accommodation charge.

I have read and understood the cancellation and refund policies and wish to confirm my hotel reservation as above.

Signature _____